

## BGANZ Early Career Award Guidelines 2024

### Purpose

To foster and support the ongoing training and development of our aspiring early career BGANZ members through the provision of a dedicated award.

### Award details

1. One BGANZ Early Career Award to the value of up to \$500 (AUD) will be offered in 2024 with a closing date of Friday 1 November 2024.
2. The award is open to all BGANZ Institutional Members who are within the first three years of their employment (remember: if your organisation is a member of BGANZ – so are all its employees) from any department or role within the organisation, e.g. education, marketing, research or horticulture.
3. The award is to be used for professional development opportunities, such as a training course (online or in person), to attend a relevant conference or seminar, a study trip/travel to botanic gardens, or associated relevant institutions, groups or individuals; or a field and/or collection trips. These opportunities may be in any country in the world, including Australia and New Zealand. Please see examples of past winners, available on our [website](#).
4. All applications are to be lodged by the due date, with review and selection to be carried out by the BGANZ Awards Committee.
5. The award must be used within the 12-month period immediately following its announcement or it is forfeited.
6. The successful applicant is required to present a report for publication in *THE BOTANIC GARDENER* within 1 month of completing their professional development. Assistance with editing will be provided.
7. The award must be used to support the individual BGANZ member's professional development and must be related to the work of the BGANZ community. In all cases the BGANZ Awards Committee will decide on the suitability of the candidate's proposed use of the award.

### Application process

Complete the [online Application Form](#) and submit before the closing date.

Please contact Rebecca Harcourt at [secretariat@bganz.org.au](mailto:secretariat@bganz.org.au) if you have any questions or need help completing the form.

### Selection criteria

Completed applications will be evaluated by the BGANZ Awards Committee according to the criteria of:

1. Benefit to the applicant's career development
2. Broader impact of the training for the garden/institution
3. Demonstration of the values of BGANZ: openness, integrity and transparency, learning and motivation, leading sector excellence
4. Completeness of the application, and supporting documents provided with the application (if applicable)
5. Approval from your direct Manager, who must submit the [online Award Application Approval Form](#) from their own email address.