

## BGANZ Honour Roll

Guidelines for recognising service and contribution to Botanic Gardens Australia and New Zealand Ltd.

### PURPOSE

The purpose of the BGANZ honour roll is to recognise members who have made a significant contribution to the association for the betterment of botanic gardens across Australia and New Zealand.

### NOMINATION PROCESS

Self-nominations are not accepted. Nominations are open all year round.

Nominations must include:

- 1) Contact details of the person you are nominating
- 2) A detailed description of why you are nominating the individual including:
  - a. the nominee's involvement and contributions to BGANZ over the course of their membership. Main achievements and importance to the whole network should be emphasised.
  - b. period of time, dates of service.
- 3) Letters of reference (maximum 2, by someone other than the nominator).

### SELECTION CRITERIA

A nominated person's outstanding service to BGANZ will be evaluated within the following guidelines.

- The nominee has made a significant contribution to BGANZ that has realised a tangible outcome or benefit for BGANZ and the botanic garden industry  
And / or:
- The nominee has made a significant contribution that has supported the listed aims of BGANZ over a minimum period of 6 years.

## ASSESSMENT

Nominees will be initially assessed by the BGANZ Member Committee against the selection criteria. If the Member Committee agrees on the merits of the nominee, it will recommend the nominee to the Board for acceptance.

- Nominees can only be inducted to the Honour Roll on the unanimous vote of the BGANZ Board.

Induction onto the Honour Roll is solely the decision of the BGANZ Board and no correspondence will be entered into.

## RECOGNITION

Persons inducted to the BGANZ Honour Roll will be presented with a BGANZ certificate acknowledging their contribution and their name recorded on the honour roll listed on the BGANZ website.

Honour roll inductees will be recognised and presented with their certificate at the biennial BGANZ congress awards ceremony.